



USER MANUAL

GRADUATE STUDIES E-APPLICATION

<https://gsea.umt.edu.my/>



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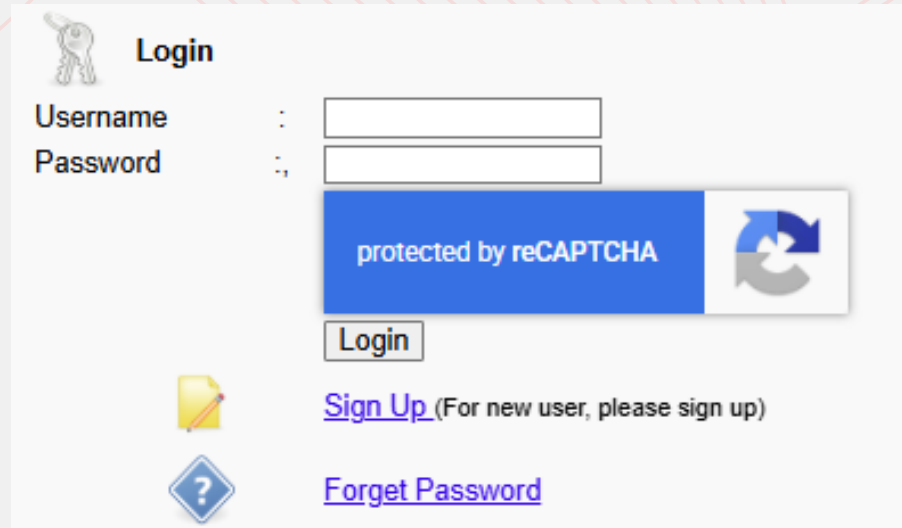
Retrieving The Offer

APPLICATION PROCEDURE

- Applications must be submitted online via the following link:
<https://gsea.umt.edu.my/>
- All required documents must be uploaded through the **Gsea** system
- A non-refundable application fee of **RM50.00** (for Malaysian applicants) or **USD53.00 @ RM238.50** (for international applicants) must be paid using one of the following methods;
 - 1) JomPAY:
Biller Code : 1230
Reference 1 : IC Number
Reference 2 : Full Name
 - 2) Billplz
<https://www.billplz.com/studentfees>
- Proof of payment for processing fee must be uploaded together with the other required documents.

SIGN UP AND VERIFICATION OF ACCOUNT

1 Browse **gsea.umt.edu.my** using Mozilla browser



Login

Username :

Password :

protected by reCAPTCHA

Login

 [Sign Up](#) (For new user, please sign up)

 [Forget Password](#)

2 A computer generated email will be sent to registered email address

New Account Activated Successfully ➤

GRADUATE graduate.school.office <gso@umt.edu.my>
to ▼

Thank You for Choosing University Malaysia Terengganu as Preference Higher Learning Center

Your Username :

Your Password :

Please click link below to activate your New Account

<http://gsea.umt.edu.my/?module=activate&active=1b31c43ab1070469a709396fc471a220>

3 Click the provided link

4 Log in to the account to verify

COMPLETION OF AN APPLICATION

1. Complete the application
2. Fill in every tab in the application system
3. Attach a recent passport-size photo

Personal Details

PERSONAL	NEXT-OF-KIN	EMPLOYMENT	QUALIFICATION	PROFICIENCY	PROGRAMME	LOGOUT
----------	-------------	------------	---------------	-------------	-----------	--------

PERSONAL DETAILS

NRIC / Passport
No.
No. Kad Pengenalan / Pasport : 123456789000

Full Name
Nama Penuh :

Nationality
Warganegara :

Ethnicity
Etnik :

Religion
Agama :

Date of Birth
Tarikh Lahir :  Example : 01-JAN-2010

Place of Birth
(Town)
Tempat Lahir (Bandar) :

Place of Birth
(Country)
Tempat Lahir (Negara) :



Click to Upload Picture

COMPLETION OF AN APPLICATION

1. Please provide at least one (1) next-of-kin contact information



Next of Kin

PERSONAL

NEXT-OF-KIN

EMPLOYMENT

QUALIFICATION

PROFICIENCY

PROGRAMME

LOGOUT

** Please provide at least one (1) next-of-kin contact information*

Full Name
Nama Penuh :

Address
Alamat :

Gender
Jantina : ☐ Male ☐ Female
Lelaki Perempuan

Relationship
Hubungan :

Telephone No.
No. Telefon :

E-mail Address
(Optional)
Alamat E-mail (Pilihan) :

No.	Name <i>Nama</i>	Address <i>Alamat</i>	Gender <i>Jantina</i>	Relationship <i>Hubungan</i>	Telephone No. <i>No. Telefon</i>	E-mail Address <i>Alamat E-mail</i>	Delete <i>Padam</i>	Edit <i>Sunting</i>
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COMPLETION OF AN APPLICATION

1. Please list your work experience, if any



Employement

PERSONAL	NEXT-OF-KIN	EMPLOYMENT	QUALIFICATION	PROFICIENCY	PROGRAMME	LOGOUT
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Name of Employer <i>Nama Majikan</i>	:	
Address of Employer <i>Alamat Majikan</i>	:	
Position <i>Jawatan</i>	:	
Sector <i>Sektor</i>	:	☐ Government <i>Kerajaan</i> ☐ Private <i>Swasta</i>
Year Started <i>Tahun Mula</i>	:	January 2026
Year End <i>Tahun Tamat</i>	:	On going -
Telephone No. <i>No. Telefon</i>	:	
Other Relevant Qualifications <i>Kelayakan lain yang berkaitan</i>	:	

No.	Name of Employer <i>Nama Majikan</i>	Address of Employer <i>Alamat Majikan</i>	Position <i>Jawatan</i>	Year Started <i>Tahun Mula</i>	Year End <i>Tahun Tamat</i>	Other Relevant Qualifications <i>Kelayakan lain yang berkaitan</i>	Delete <i>Padam</i>	Edit <i>Sunting</i>
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COMPLETION OF AN APPLICATION

1. Please list all your academic qualification accurately
2. For Phd applications, please state your Bachelor`s and Master`s qualifications
3. For applicants with APEL qualifications, please specify the details



Qualification

Academic Qualification <i>Kelayakan Akademik</i>	:	Bachelor / Sarjana Muda ▼
Name of College / University <i>Nama Kolej / Universiti</i>	:	Universiti Malaysia Terengganu ▼
Degree / Diploma Awarded / Will Be Awarded <i>Ijazah / Diploma Yang / Akan dianugerahkan</i>	:	 <i>Example : Bachelor of Science in Aquaculture</i>
Year of Admission <i>Tahun Masuk</i>	:	2026 ▼
Year of Graduation <i>Tahun Graduasi</i>	:	2026 ▼
Honours Classification / CGPA or equivalent <i>Kelas Kepujian / PNGK atau setaraf</i>	:	First Class / Kelas Pertama ▼
Are you in the final year of your study? <i>Adakah anda diakhir tahun pengajian ?</i>	:	☐ Yes / Ya ☐ No / Tidak
CGPA / Score <i>PNGK / Skor</i>	:	
Reset Save		

Academic Qualification <i>Kelayakan Akademik</i>	Name of College / University <i>Nama Kolej / Universiti</i>	Admission - Graduation <i>Masuk - Graduasi</i>	Honours Classification or equivalent <i>Kelas Kepujian atau setaraf</i>	CGPA <i>PNGK</i>	Delete <i>Padam</i>	Edit <i>Sunting</i>
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COMPLETION OF AN APPLICATION

1. International candidates may be exempted from the English language requirement subject to approval by the Postgraduate Management Centre and fulfilment of the prescribed conditions.
2. Candidates who do not meet the requirement may receive a conditional offer and must fulfil the requirement within one (1) year, failing which the offer may be revoked.
3. Special exemptions are also available for candidates from Indonesia, Brunei, Singapore, and Southern Thailand who studied in Bahasa Melayu and intend to pursue eligible programmes at UMT, subject to specific conditions and approvals



Proficiency

- c) Subject to the approval of the Postgraduate Management Centre, exemption may be granted to international candidates who possess academic qualifications from institutions that use English as the full medium of instruction.
- d) Candidates who do not meet the prescribed English requirement shall be given a conditional offer and the candidates must pass the English requirement within a maximum period of one (1) year from the date of offer.
- e) Candidates who fail to meet the English requirement within the 1-year period, shall have their conditional offer letter revoked.
- f) For candidates who will take the English Preparatory Course at UMT/UMTSEA, they will be given a specific conditional offer letter that allows them to obtain a student visa before receiving the full offer letter.
- g) For coursework programme, exemption shall be given to international candidates from Indonesia, Brunei, Singapore and South Thailand who has graduated from academic programs using Bahasa Melayu fully as a medium of instruction AND intend to pursue study in Master of Counselling (course work) at UMT.
- h) For research programme, exemption is given to international candidate from Indonesia, Brunei, Singapore and South Thailand :-
- i) who has written his/her thesis/dissertation in Bahasa Melayu during his/her first degree or master degree program; OR
 - ii) who has graduated from academic programs using Bahasa Melayu fully as medium of instruction and has written his/her thesis/dissertation in Bahasa Melayu; AND
 - iii) intend to pursue study at UMT based on the following conditions :-
 - The candidate declares that the thesis will be written in Bahasa Melayu during admission application.
 - Subject to approval from main supervisor and the respective faculty/institute/centre.
 - An exemption of English proficiency requirement will be void if the student does not write the thesis in Bahasa Melayu.

Name of Test Nama Peperiksaan	:	None/Tiada Maklumat	▼
Score Obtained Pencapaian diperolehi	:		
Year Taken Tahun diambil	:	2028	▼
		Reset	Save

Please state your English language proficiency below :

Writing :

Tulisan :

Speaking :

Lisan :

Listening :

Pendengaran :

a) All international candidates must meet at least one (1) of the following English Language Requirements :-

ENGLISH COMPETENCY TEST	NAME OF COMPONENT	FIELD OF STUDY				
		Other Fields	Accounting / Computer Science		Applied Linguistic (English) / Management / Marketing / Tourism	Finance
		Master / Ph.D	Master	Ph.D	Master / Ph.D	Master / Ph.D
		Minimum Score	Minimum Score	Minimum Score	Minimum Score	Minimum Score
MUET	MUET	Band 3.5	Band 4.0	Band 4.0	Band 4.0	Band 4.5
IELTS	IELTS	5.0	5.5	6.0	6.0	6.5
TOEFL	TOEFL iBT (TOEFL iBT Home Edition is not accepted)	40	46	60	60	79
		To be effective from 21 January 2026				
		3	3	3.5	3.5	4
PERSON TEST OF ENGLISH	PTE Academic (PTE Academic Online is not accepted)	47	51	59	59	63
CAMBRIDGE ENGLISH QUALIFICATIONS AND TESTS	i) B1 Preliminary, B2 First, C1 Advanced, C2 Proficiency	154	160	169	169	176
	ii) Occupational English Test (OET) (OET online is not accepted)	200	200	250	250	300
COMMON EUROPEAN FRAMEWORK OF REFERENCES (CEFR)	Common European Framework of References (CEFR)	High Band 1	Low Band 2	Mid Band 2	Mid Band 2	High Band 2
ELS	Certified Intensive English Programme (CIEP) (CIEP online is not accepted)	107	108	109	109	109

Notes :-

- For study program subjected to program standard or professional body, must abide by the respective standard, as stated in the table.
- No limit of validity period for the English Competency Tests results listed above.

b) Exemption shall be granted to international candidates from countries where English is used as the official language, regardless of the programme standard requirement. The list of exempted countries may be revised by University from time to time without prior notice.

1. Anguilla	24. Jamaica	47. Seychelles
2. Antigua and Barbuda	25. Kenya	48. Sierra Leone
3. Australia	26. Kiribati	49. Singapore
4. Bahamas, The	27. Lesotho	50. Solomon Islands
5. Bangladesh	28. Liberia	51. South Africa
6. Barbados	29. Malawi	52. Sri Lanka
7. Belize	30. Malaysia	53. St Kitts and Nevis
8. Bermuda	31. Maldives	54. St Vincent and The Grenadines
9. Botswana	32. Malta	55. Sudan
10. Brunei Darussalam	33. Mauritius	56. Swaziland
11. Cameroon	34. Montserrat	57. The British Virgin Islands
12. Canada	35. Mozambique	58. Tonga
13. Cayman Islands	36. Namibia	59. Trinidad and Tobago
14. Cyprus	37. Nauru	60. Turks and Caicos
15. Dominica	38. New Zealand	61. Tuvalu
16. Fiji	39. Nigeria	62. Uganda
17. Gambia, The	40. Pakistan	63. United Kingdom
18. Ghana	41. Papua New Guinea	64. United Republic of Tanzania
19. Gibraltar	42. Philippine	65. United State of America
20. Grenada	43. Puerto Rico	66. Vanuatu
21. Guyana	44. Rwanda	67. Zambia
22. India	45. Saint Lucia	
23. Ireland	46. Samoa	

COMPLETION OF AN APPLICATION



Programme

PERSONAL

NEXT-OF-KIN

EMPLOYMENT

QUALIFICATION

PROFICIENCY

PROGRAMME

FEEDBACK

LOGOUT

[Back \(List of Application\)](#)



New Application
Permohonan Baru

Programme Structure
Struktur Program

: **PH.D. BY RESEARCH / PH.D. (PENYELIDIKAN)** ▼

University Malaysia Terengganu Staff /
Former Student
Staf Universiti Malaysia Terengganu / Bekas Pelajar

Ph.D by Research

☐ Yes ☐ No
Ya Tidak

Mode of Study
Mod Pengajian

☐ Full Time ☐ Part Time
Sepenuh Masa Separuh Masa

Field of Study
Bidang pengajian

:



Click Here

For International Students Indonesia, Brunei, Singapore or Southern Thailand, please answer the question below :

Bagi Pelajar Antarabangsa dari Indonesia, Brunei, Singapura atau Selatan Thailand, Sila Jawab Soalan Dibawah :

Do you intend to write your thesis in Malay?

Adakah anda berhasrat untuk menulis tesis didalam Bahasa Melayu?

☐ Yes ☐ No
Ya Tidak



*If yes, please download Borang Akaun Menulis Tesis dalam Bahasa Melayu. A completed form must be uploaded at Feedback Tab

*Jika ya, sila muat turun Borang Akaun Menulis Tesis dalam Bahasa Melayu. Borang yang telah lengkap hendaklah di muatnaik di Tab Feedback

Provide Name of Potential Supervisor (if
identified)

Berikan Nama Bakal Penyelia (jika telah
dikenalpasti)

:



Click Here

Preferred Faculty
Fakulti yang dipilih

: **Faculty** ▼

Preferred Semester for Enrolment
Semester kemasukan yang dipilih

: **SEM 1, 2026/27** ▼

UPLOADING DOCUMENTS IN PROGRAMME TAB



Programme

1. Upload a short research proposal (not more than 5 pages)
2. Name a referee
3. Upload financial statement for International Applicant only

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PROGRAMME
FEEDBACK
LOGOUT

Steps:
1. Upload Proposal for Programme(s) by Research. The proposal must be in english or malay only .
2. Nominate Referee.
3. For non-Malaysian, Financial Support Document is required.
For Malaysian, submit sponsorship document (if applicable).
4. Preview Application.
5. Submit (Verify & Submit Application).
6. Upload required documents
(Click Feedback Menu >> Feedback Status >> Click to view documents).

Add more (Field of Study/Structure)

Previous / Current Application Status Status Permohonan Terdahulu / Semasa								
No	Admission Sem. Sem. Kemasukan	Programme Program	Field of Study Bidang Pengajian	Sub Field of Study Sub Bidang Pengajian	Research Proposal Cadangan Penyelidikan	Referee Pengadil	Financial Support Sokongan Kewangan	Preview Application Preview
1	2026/27-1	PH.D. BY RESEARCH PH.D. (PENYELIDIKAN)	Biological And Related Sciences Not Further Defined Biologi Dan Sains Berkaitan Tidak Dijelaskan Dengan Lebih Lanjut	Biochemistry Biokimia	Click to Upload	Click to Name	Click to Upload	Submit Application Cancel

SUBMISSION OF AN APPLICATION



1. In the programme tab, click submit application
2. There is notification will be appeared in pop up browser
3. Then click **OK**

PERSONAL
NEXT-OF-KIN
EMPLOYMENT

Steps:

1. Upload Proposal for Programme(s) by Research must be in english or malay only .
2. Nominate Referee.
3. For non-Malaysian, Financial Support Document
For Malaysian, submit sponsorship document ()
4. Preview Application.
5. Submit (Verify & Submit Application).
6. Upload required documents

(Click Feedback Menu >> Feedback Status >> Click to view documents).

gsea.umt.edu.my says

Confirm to Preview (Enrolment: 2026/27-1
Programme Structure: PH.D. BY RESEARCH
Field of Study: BIOCHEMISTRY)?

OK
Cancel

Previous / Current Application Status Status Permohonan Terdahulu / Semasa								
No	Admission Sem. Sem. Kemasukan	Programme Program	Field of Study Bidang Pengajian	Sub Field of Study Sub Bidang Pengajian	Research Proposal Cadangan Penyelidikan	Referee Pengadil	Financial Support Sokongan Kewangan	Preview Application Preview
1	2026/27-1	PH.D. BY RESEARCH PH.D. (PENYELIDIKAN)	Biological And Related Sciences Not Further Defined Biologi Dan Sains Berkaitan Tidak Dijelaskan Dengan Lebih Lanjut	Biochemistry Biokimia	Click to Upload	Click to Name	Click to Upload	Submit Application Cancel

SUBMISSION OF AN APPLICATION

4. Browse through the application and complete all sections marked as **INCOMPLETE**. The **VERIFY AND SUBMIT** button cannot be clicked until the application is fully completed.
5. To resubmit the application, please repeat the previous steps.
6. Once all sections are completed, please click the **VERIFY AND SUBMIT** button.

Section F - Details of Programme Applied

No	Preferred Enrolment	Programme Structure	Mode of Study	Field of Study	Potential Supervisor	Former UMT Student/Staff
1.	2026/27-1	PH.D. BY RESEARCH	Full Time UMT Conventional	COMMUNICATION	-	Yes

Section G - Research Proposal

Incomplete

Section H - Financial Support

Incomplete

No	Assistantship	Filename
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Section I - Referee

Incomplete

No	Name	Position	Address	Email
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I certify that all the information given in this application is correct. If this application is incomplete or incorrect, UMT has the right not to process my application.

Please make sure that all your particulars and supporting documents are verified before you make a declaration. Any changes must be made before the declaration is made. Thank you.

VERIFY AND SUBMIT

SUBMISSION OF REQUIRED DOCUMENTS

1. Upload all required documents
2. English requirement is only for **INTERNATIONAL APPLICANTS**
3. The indicator colour will turn **GREEN** if the secretariat has checked the application

Dear Sir/Madam,

Thank you for selecting us as a platform to develop your expertise.

We invite you to join us and contribute towards the sustainability of environment, community and the nation.

Please be informed that we cannot process your application until we receive the document(s) stated below :

* Non-refundable application processing fee of MYR 25 for local applicants and USD 28.50 (USD 1 = RM 4.5 rate) for International applicant inclusive of Government Tax & Services of 6 %.



(please upload your document)

i.

No.	Document Dokumen	Delete Padam
1.	 Click to View	 Delete

One (1) Certified copies of Identification Card (Local Only) or International Passport (Foreign Applicant).

ii.



(please upload your document)

One (1) Certified copies of degree certificate/scroll.



(please upload your document)

iii.

No.	Document Dokumen	Delete Padam
1.	 Click to View	 Delete
2.	 Click to View	 Delete

One (1) Certified copies of academic transcript.

iv.



(please upload your document)

One (1) Certified copies of English proficiency score and other relevant documents/professional qualifications or Borang Akuan Menulis Tesis dalam Bahasa Melayu (For applicants from Indonesia, Brunei, Singapore and Southern Thailand)

v.



(please upload your document)

Further inquiry, please contact us. Thank you.

Received Document

Document Not Received

SUCCESSFUL APPLICATION

1. Once application is Successful, a candidate will receive a notification email
2. Then log in to the application portal to check the status and retrieve the offer

Dear Sir/Madam,

We are pleased to inform you that your application for admission to postgraduate studies is Successful. You can now download your offer letter and all related documents by signing in to the application portal at <http://gsea.umt.edu.my>.

All international candidates are advised to apply for a visa before entering Malaysia. The university will make the necessary arrangement to get a student pass when a candidate is accepted for admission.

For further details, please contact International Centre of UMT at ic@umt.edu.my.

Thank You.

Best Regards,

Centre for Academic Management and Quality
Universiti Malaysia Terengganu (UMT)
21030 Kuala Nerus, Terengganu, Malaysia
Tel : +00609-668 4335
Fax: +00609-668 4383
Email: gso@umt.edu.my
Website: <http://postgrad.umt.edu.my/>
Online Application: <http://gsea.umt.edu.my>

RETRIEVING THE OFFER LETTER

1. To retrieve an offer, log in to the application portal, then go to **PROGRAMME** tab
2. Status of application can be viewed in the **APPLICATION STATUS** column.
3. Offer letter can be downloaded in the **OFFER LETTER** column
4. All related documents can be download in the Appendix link
5. The feedback for accepting or rejecting the offer can be submitted through **FEEDBACK STATUS**

PERSONAL	NEXT-OF-KIN	EMPLOYMENT	QUALIFICATION	PROFICIENCY	PROGRAMME	FEEDBACK	LOGOUT
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Previous / Current Feedback Status Status Maklum Balas Terdahulu / Semasa						
No	Application List Senarai Permohonan	Submission Date Tarikh Permohonan	School Pusat Pengajian	Application Status Status Permohonan	Offer Letter Surat Tawaran	Feedback Status Status Maklum Balas
1	PH.D. BY RESEARCH Business And Administration Not Further Defined - Management 2020/21-2 Session	19-Dec-2020 02:39:34	FACULTY OF BUSINESS, ECONOMICS AND SOCIAL DEVELOPMENT	Successful	 Click Here (Offer Letter) Appendix A Appendix B	Letter Of Acceptance Student